

MICRO QUEST Network

Memorandum of Understanding

I. Preamble

This Memorandum of Understanding (MoU) is valid for all members of the MICRO QUEST Network accessible at <https://www.micro-quest.eu>. This document serves to establish definitions and guidelines for the design, issuance, and description of micro-credentials in order to promote quality, transparency and acceptance of small learning experiences.

II. Purpose

The Purpose of this MoU is to verify terms and conditions under which the parties of the MICRO QUEST Network will implement and offer micro-credentials. This agreement ensures that all parties of the MICRO QUEST Network apply the same standards regarding identification, description, awarding and recognition of micro-credentials and thus comply with the conditions set out below.

III. Involved Parties

All members of the MICRO QUEST Network.

IV. Validity

This MoU shall be operational upon registration on the MICRO QUEST Network by agreeing to the terms of the MoU. The obligation ends when the member resigns from the MICRO QUEST Network.

V. Conditions & Covenants

- A. Each participant of the MICRO QUEST Network commits to the quality assurance approaches developed in the MICRO QUEST project.
- B. Each member shall accept the micro-credentials offered by other MICRO QUEST members for credit towards the competencies stated in the certificate.
- C. The members agree to apply the EU standard elements for the description of micro-credentials:
 - a. Identification of the learner
 - b. Title of the micro-credentials
 - c. Country/Region of the issuer
 - d. Awarding body
 - e. Date of issuing
 - f. Learning outcomes
 - g. Notional workload needed to achieve the learning outcomes (in ECTS credit, wherever possible)
 - h. Level (and cycle, if applicable) of the learning experience leading to the micro-credentials (EQF, QF-EHEA), if applicable
 - i. Type of assessment
 - j. Form of participation in the learning activity
 - k. Type of quality assurance used to underpin the micro-credential

- D. Each member adheres to the 10 principles of the European approach to micro-credentials presented in the document [A European Approach to Micro-credentials \(December 2021\)](#) .
- a. Quality
Micro-credentials need to be offered within a quality assurance framework that is purposeful, clearly documented, accessible and responsive to the needs of the learners and the stakeholders.
 - b. Transparency
By providing a clear description of the learning outcomes, the workload, the content, the level and the learning offer of the micro-credentials, measurability, comparability, and comprehensibility can be ensured.
 - c. Relevance
The targeted learning achievements and learning opportunities leading to them are aligned with current demands and are regularly updated.
 - d. Valid Assessment
Micro-credentials are awarded on the basis of transparent standards.
 - e. Learning Pathway
Micro-credentials are designed to promote flexible learning pathways. Therefore, stackability, validation and recognition of micro-credentials across different systems should be ensured.
 - f. Recognition
The usual recognition procedures are used for the recognition of micro-credentials in the academic as well as in the professional field.
 - g. Portability
Micro-credentials are owned by the credential holder and may be stored and shared easily through secure digital wallets (e.g., Europass) that comply with the General Data Protection Regulation.
 - h. Learner-centred
Micro-credentials are designed to meet the needs of the targeted group of learners. Course participants are involved in the internal and external quality assurance process and their feedback is incorporated into the improvement of the micro-credential.
 - i. Authentic
Micro-credentials provide sufficient information to verify the identity of the credential-holder (learner), the legal identity of the issuer, as well as the date and location of issue.
 - j. Information and guidance
Information on micro-credentials should be incorporated in lifelong learning guidance services to support education, training and career choices.

VI. Additional Responsibilities

Each member shall observe current developments in this field, in particular those of the European Union.